

Lindenhurst Memorial Library: Approved Board Meeting Minutes Special Board Meeting via WebEx Meeting Platform, Tuesday April 14, 2020

Present: Board President Jane Dietz, Vice-President Lori Novello, Secretary Annette DeLuca, Trustee Gabrielle Giacomazzo, and Trustee Kenneth St. John. Also present: Library Director Lisa Kropp and Network & Systems Specialist Brett Whiteford.

Board President Jane Dietz called the meeting to order at 4:03 pm

Motion to adopt the agenda made by Ms. Novello, seconded by Ms. Giacomazzo, carried by a 5-0 vote.

Motion to approve the March 24 meeting minutes made by Ms. Giacomazzo, seconded by Mr. St. John, carried by a 5-0 vote.

Ms. Kropp gave her report to the Board, noting that Library staff are creating original content in the form of YouTube video tutorials, bibliographies for eBooks, story time videos, and more using the different social media platforms where the Library has accounts. Updates are made to the Library's website multiple times throughout the week, including a page dedicated to COVID-19 information. She is working on the draft plan of service for the next Board meeting. She shared information regarding the subscription to Patron Point that she is recommending the Library purchase to allow for advanced patron engagement virtual services, including online library card applications and renewals.

The Budget and Finance committee met with Ms. Kropp, and recommend that the Board not seek an increase in the tax appropriation received last year due to the unforeseen economic downfall the entire County, State and Country is dealing with because of the COVID-19 pandemic. The Committee also noted that because the Library pledged to use \$500,000 in its capital fund as part of the Library renovation and expansion project, the initial debt service payment is not included in the 2020-21 budget, and debt service payments would start in the 2021-22 budget cycle, after the submission of bonding for the project.

Upon a motion by Ms. DeLuca, seconded by Mr. St. John, the Board of Trustees of the Lindenhurst Memorial Library voted 5-0 to not seek an increase in the tax appropriation received last year in the Library's budget.

Upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo, the Board voted 5-0 to enter a three- year contract with Patron Point.

Unfinished Business

Ms. Kropp spoke with the Village trustees about the Little Free Libraries, and expects installation of the last unit, at Fellers Pond, before the end of April.

New Business

The Board tabled the draft plan of service until the April 25 Board meeting. Ms. Kropp will email the revisions made to the interior building design from the first draft by BBS, to the Board.

There being no further business of the Board, upon a motion by Ms. Novello, seconded by Ms. Giacomazzo, the meeting adjourned at 4:39 pm by a 5-0 vote.

Upcoming Meeting Dates: Saturday, April 25 at 9:30 am, May 30, June 20 at 9:30 am.

Lisa Kropp, Recorder of Minutes

Antoinette DeLuca, Secretary
