

**APPROVED MINUTES**  
**Lindenhurst Memorial Library Board of Trustees Meeting via Zoom**  
**Saturday, December 19, 2020 at 9:30 am**

The Lindenhurst Memorial Library held a regular board meeting on December 19, 2020. Present were Board members Jane Dietz, Lori-Ann Novello, Annette DeLuca, Gabrielle Giacomazzo and Kenny St. John. Library Director Lisa Kropp was also present, along with Network and Systems Specialist Brett Whiteford. The Library's auditor, Al Coster, was also present.

Board President Jane Dietz called the meeting to order at 9:30 am. Motion to adopt the meeting agenda made by Ms. Giacomazzo, seconded by Mr. St. John, by a 5-0 vote.

The Board approved the prior meeting minutes on a 5-0 vote, upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo.

Al Coster, from the auditing firm Baldessari & Coster, presented the 2019-20 library audit and financial report to the Board. He noted that the audit as presented showed the Lindenhurst Memorial Library was presented fairly and in accordance with accounting principles generally accepted in the United States, and that the Library was in good financial standing.

Upon a motion by Mr. St. John, seconded by Ms. Giacomazzo, the Board voted 5-0 to accept the Treasurer's report. Ms. Kropp noted that there were emergency plumbing repairs which needed to be done in the main library building on Veterans Day.

Ms. Kropp shared her Director's report, a copy of which is attached to the original of these minutes. She thanked the Board for contributing to the annual staff training day appreciation gift – this year a set of hand sanitizer and lotion (thank you Covid-19). The building project had no major updates. Board President Jane Dietz noted that the additional reports from all of the Department Heads were very impressive to see.

**Committee reports:**

**Budget and Finance Committee:**

The committee recently met to discuss the draft 2021-22 operating budget. The budget draft needs to be adopted at the January 2021 board meeting. There was some discussion regarding debt service payment starting, and the interest level of the bond.

**Infrastructure Committee:**

No report

**Strategic Planning Committee:**

No report.

**Policy Committee:**

The committee recently met to discuss revisions to the Library Cards and Circulation of Materials policy, as well as two new policies: the Public Employer Health Emergency Plan (required by NYS) and the Infrastructure Security and Backup policy. The Board discussed the three policies, noting the revision to the Library Cards and Circulation of Materials is to reflect the change in becoming a fine free institution.

Upon a motion by Ms. Novello, seconded by Ms. DeLuca, the following policies were adopted and/or revised on a 5-0 vote:

Library Cards and Circulation of Materials (revised policy)  
Public Employer Health Emergency Plan (new policy)  
Infrastructure Security and Backup (new policy)

**Personnel Committee:**

No report.

**New Business:**

Ms. Kropp noted that DASNY, while reviewing the funding proposal from Senator Brooks for the EV chargers and the solar parking lot lights, needed a resolution clarifying that the Board approved the SEQRA resolution from September 2020.

Upon a motion by Ms. Novello, seconded by Mr. St. John, the Board approved by a 5-0 vote the SEQRA resolution for the parking lot solar lights and the EC charging stations.

With no further business to conduct, Ms. Dietz adjourned the meeting.

Future Board meeting dates: Saturday, January 16, February 20, March 20, April 17 at 9:30 am and Tuesday, May 18, June 22 at 6:30 pm.

Lisa Kropp

Annette DeLuca

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Recorder of Minutes

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Board Secretary