

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees

A meeting of the Board of Trustees of the Lindenhurst Memorial Library was held on Saturday, September 21, 2019 at 9:30 am in the library's large meeting room. Present were Jane Dietz, Antoinette DeLuca, Lori Ann Novello, Kenneth St. John, and Gabrielle Giacomazzo. Also present were Library Director Lisa Kropp, staff members Andrea Malchiodi and Charlotte Latuso. 7 members of the public were present.

The meeting was called to order by Mrs. Dietz at 9:30 am.

Motion was made by Ms. DeLuca, seconded by Ms. Giacomazzo, to adopt the agenda. Motion carried 5-0.

Motion by Mr. St. John, seconded by Ms. DeLuca, to approve the August board meeting minutes as amended. Motion carried 5-0.

During the period of public expression, Ms. Kropp thanked the Battle of the Books team members and their family for attending the meeting. On behalf of the Board of Trustees, certificates of achievement were awarded to: Kayla Crisdell, Brianna LoVerde, and Kathleen Wynne for coming in first place during the August 2019 Battle of the Books morning session, and 4th place out of 40 teams all around at the Battle of the Books final competition. Ms. Kropp also commended teen librarian Charlotte Latuso for her leadership and mentorship of the Battle team.

Upon a motion by Mr. St. John, seconded by Ms. Giacomazzo, the August Treasurer's Report, including receipts and disbursements, warrants, and cash flow, was adopted by a 5-0 vote.

Ms. Kropp noted that the first public meeting regarding the October 16, 2019 bond referendum vote was scheduled for today at noon, with members of BBS Architects and Park East Construction Corp. attending, along with Noah Nadelson from Munistat Services.

The following Board committees gave reports:

Infrastructure: Ms. Kropp gave an update on the status of the Library's 2020 NYS Construction Grant application to add a 78KW solar panel array to the roof of the Library building.

Upon a motion by Ms. DeLuca, seconded by Mr. St. John, the board voted to approve the 2020 NYS Construction Grant application by a 5-0 vote.

Personnel: Upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo, the Board accepted the letter of resignation from employee Sabia Akand, effective September 9, 2019, by a 5-0 vote.

Upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo, the Board voted 5-0 on the permanent appointment of Melissa Negrin as Principal Account Clerk, effective August 23, 2019 per Civil Service requirements.

Policy: Mr. St. John reported that the Policy Committee met with Ms. Kropp to discuss updates and new policies for board discussion and approval.

Upon a motion by Ms. Novello, seconded by Ms. DeLuca, the following policies were approved by the Board 5-0:

- Sustainability Policy (to replace existing Environmental Policy)

- Display Cabinets
- Information Distribution/Public Bulletin Boards
- Streaming Devices Circulation (revised policy)
- Workplace Violence Prevention (revised policy)
- Unattended Vulnerable Adults

Ms. Kropp gave her report to the Board, a copy of which is attached to the original Board Packet.

The Friends of the Library reported a successful Community Flea Market event on Saturday, September 14, with 14 vendors. They did note suggestions to move the location to the front of the Library, by the Windows on Wellwood, for better placement to encourage shoppers. The Friends also committed to a postcard mailer reminding residents of the October 16 bond vote. They have another casino trip fundraiser planned, as well as the annual fall book sale. They are placing another LFL at Fellers Pond/Village Park, bringing our total LFL to seven throughout Lindenhurst.

Board unfinished business:

- LFL at LIRR station – Ms. Kropp will work with the Friends of the Library to contact officials regarding placement of another unit.
- Tax Rebate Program – Mr. St. John shared that he recently learned of a New York county running this program, beyond the original New Jersey site. Broome County, NY is offering a property tax rebate program to residents. Mr. St. John will send the information to Ms. Kropp to help plan a presentation on this at a future date for the Board of Trustees.

New Business:

Ms. Dietz shared she received a letter from SCLS stating there is a projected vacancy on the SCLS Board for 2020. There will be a meeting on Wednesday, October 30, 2019 at 6:45 pm at the Brentwood Public Library to caucus and nominate a Trustee to serve on the System Board to fill a term which runs from January 8, 2020 – December 31, 2022.

Upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo, the list of approved closings for the 2020 calendar year carried by a 5-0 vote.

Upon a motion by Mr. St. John, seconded by Ms. Giacomazzo, the Board passed a resolution on a 5-0 vote, acknowledging the ALA Statement on Diversity:

B.3 Diversity

The American Library Association (ALA) promotes equal access to information for all persons and recognizes the ongoing need to increase awareness of and responsiveness to the diversity of the communities we serve. ALA recognizes the critical need for access to library and information resources, services, and technologies by all people, especially those who may experience language or literacy-related barriers; economic distress; cultural or social isolation; physical or attitudinal barriers; racism; discrimination on the basis of appearance, ethnicity, immigrant status, religious background, sexual orientation, gender identity, gender expression; or barriers to equal education, employment, and housing.

Libraries can and should play a crucial role in empowering diverse populations for full participation in a democratic society. In order to accomplish this, however, libraries must utilize multivariate resources and strategies. In the

library workforce, concrete programs of recruitment, training, development, advancement and promotion are needed in order to increase and retain diverse library personnel who are reflective of the society we serve. Within the American Library Association and in the services and operations of libraries, efforts to include diversity in programs, activities, services, professional literature, products and continuing education must be ongoing and encouraged.

Ms. Kropp noted that the Library's auditor would most likely be attending the November Board meeting to give its annual report to the Board.

There being no further business of the Board, the meeting was adjourned at 11:08 am, on a motion by Ms. Giacomazzo, seconded by Mr. St. John by a 5-0 vote.

Lisa Kropp, Recorder

Antoinette DeLuca, Secretary
