



Board of Trustees Meeting Minutes: September 18, 2023

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Lori-Ann Novello, Trustee
Courtney Bynoe, Trustee
Lisa Kropp, Library Director
Caitlin Sempowich, Assistant Director
Guest: Noel Reich, Information Services Librarian
A member of the public attended the meeting.

Board President Jane Dietz called the meeting to order at 7:01PM.

Motion to adopt the agenda (Giacomazzo /Novello) 5-0.

Motion to adopt the prior meeting minutes (St. John/ Giacomazzo) 5-0.

During public expression, Board President Jane Dietz welcomed a member of the public who was observing the meeting for her Public Library Administration classes.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Information Services Librarian Noel Reich gave an update to the Board about her final product for the ALA Emerging Leaders Program, along with an update of passport appointments at the library.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Giacomazzo /St. John) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee:

Motion to move \$600,000 from General Fund to Library Renovations/Capital Projects to replenish balances (Giacomazzo/Novello) 5-0.

The Board discussed creating a separate petty cash account for postage for passport mailings.

Infrastructure Committee:

The committee is meeting on September 20.

Personnel Committee:

Motion to accept the resignations of part-time guard Jason Carpentieri (St. John/Bynoe) 5-0.

Policy Committee:

The committee met on September 9 to discuss possible new policies regarding cannabis use and workplace protections for nursing mothers. A copy of the Financial Management Policy with edits was shared with the Board, for discussion and vote at the October meeting.

Strategic Planning Committee:

Draft of strategic plan tabled for the October 23 board meeting.

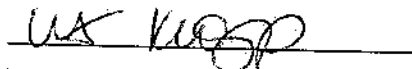
Unfinished Business:

New Business:

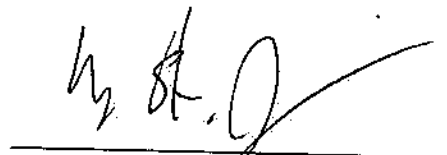
Director Lisa Kropp shared a memo from SCLS Director Kevin Verbesey regarding an opening on the SCLS Board of Trustees. A caucus meeting will be held at Lindenhurst on October 30 at 5:00 pm to accept nominees for this Town of Babylon seat.

With no public expression or remaining business to conduct, motion to adjourn the meeting made at 9:08 pm (Giacomazzo /Bynoe) 5-0.

Next meeting: Monday, October 23 at 7:00 PM



Lisa Kropp, note taker



Kenneth St. John, Board Secretary