



Board of Trustees Meeting Minutes: October 23, 2023

Present:

Jane Dietz, President

Gabrielle Giacomazzo, Vice-President

Lori-Ann Novello, Trustee

Courtney Bynoe, Trustee

Lisa Kropp, Library Director

John Longo, BBS Architects

Daniellya Smith, BBS Architects

Trustee St. John gave advance notice he would be arriving late.

Board President Jane Dietz called the meeting to order at 7:03PM.

Motion to adopt the agenda (Giacomazzo /Bynoe) 4-0.

Motion to adopt the prior meeting minutes (Bynoe/Novello) 4-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

John Longo and Daniellya Smith from BBS Architects and Landscape Architects presented a master landscaping plan to the Board that incorporates the green parking lot, the Annex backyard, and the entire perimeter of the building, for consideration. Phase One would include work in the backyard to create different spaces, including the reading memorial garden that patron Gae Lozito donated money towards.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Bynoe /Giacomazzo) 4-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Trustee Kenny St. John joined the meeting at 7:30 pm due to a late LIRR train from the city.

Budget and Finance Committee:

Motion to approve Searles Graphics as the design and print vendor for a quarterly, 16-page newsletter and an additional 4-page budget and annual report mailer at a cost not to exceed \$36,000 (Novello/St. John) 5-0.

Infrastructure Committee:

Motion to approve Belfor Change Order of \$14,820.40 for work done to replace the sub-floor at the Annex along with other repairs (St. John/Giacomazzo) 5-0.

Personnel Committee:

Motion to approve personnel chart A as attached (Bynoe/Giacomazzo) 5-0.

Policy Committee:

Motion to approve amendments to the Financial Management Policy (Novello/St. John) 5-0.

Motion to approve the Workplace Protection of Nursing and Pregnant Workers Policy (St. John/Bynoe) 5-0.

Motion to approve revisions to the Pre-Employment Background Check Policy (Bynoe/Novello) 5-0.

Motion to approve Exercise Waiver form for all exercise classes (Bynoe/Giacomazzo) 5-0.

Strategic Planning Committee:

Draft of strategic plan tabled for the November 18 board meeting.

Unfinished Business:

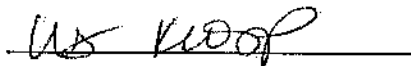
The SCLS Board of Trustees Caucus for the open Town of Babylon seat on the SCLS Board is at Lindenhurst Library on October 30 at 5:00 pm

New Business:

The Board recognized a conflict for the majority of its members for the November 18 board meeting date, and changed it to November 20, at 7:00 pm. The Board also discussed changing all remaining Saturday meeting times to start at 9:30 am.

With no public expression or remaining business to conduct, motion to adjourn the meeting made at 9:08 pm (Giacomazzo /Bynoe) 5-0.

Next meeting: Monday, November 20 at 7:00 PM



Lisa Kropp, note taker


Kenneth St. John, Board Secretary