



## Board of Trustees Meeting Minutes: November 20, 2023

### **Present:**

Jane Dietz, President  
Gabrielle Giacomazzo, Vice-President  
Kenneth St. John, Secretary  
Lori-Ann Novello, Trustee  
Courtney Bynoe, Trustee  
Lisa Kropp, Library Director

Board President Jane Dietz called the meeting to order at 7:03PM.

Motion to adopt the agenda (St. John/Giacomazzo) 5-0.

Motion to adopt the prior meeting minutes (Bynoe/ Giacomazzo) 5-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Bynoe /Novello) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

### **Budget and Finance Committee (CB/LN):**

Meeting on November 22 at 10:00 am to begin a first draft of the 2024-25 budget.

### **Infrastructure Committee (LN/JD):**

Motion to approve Belfor proposal of \$151,230 for fire sprinkler installation at the annex building in accordance with Region 4 ESC contract R200101 (St. John/Giacomazzo) 5-0.

Motion to approve Island Industrial Boilers proposal of \$33,000 for HVAC system alterations for an independent cooling and heating system for the gaming room (Giacomazzo/Novello) 5-0

### **Personnel Committee (KSJ/GG):**

### **Policy Committee (JD/KSJ):**

The Director shared that Marisa Crowley is working on finalizing the procedures for our new Lending Library of Things, and a patron agreement form will be added to the reservation process.

### **Strategic Planning Committee (GG/CB):**

The committee will meet prior to the December meeting to discuss the draft of the strategic plan for 2024-2027.

**Unfinished Business:**

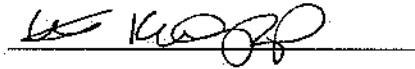
The Board submitted their vote(s) for the SCLS 2024 Budget and the Babylon Zone Trustee Election

**New Business:**

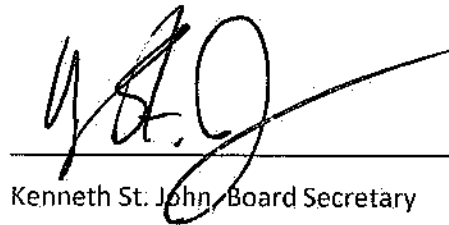
The Director noted a conflict with the January 2024 board meeting with the ALA conference, LibLearnX in Baltimore, and requested a meeting change to January 27, 2024. The website will be updated with the new date.

With no public expression or remaining business to conduct, motion to adjourn the meeting made at 8:28 pm (Giacomazzo /St. John) 5-0.

Next meeting: Saturday, December 16 at 9:30 AM



Lisa Kropp, note taker

  
Kenneth St. John, Board Secretary