



Approved Board Meeting Minutes: March 18, 2023

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Lori-Ann Novello, Trustee
Lisa Kropp, Library Director
Caitlin Sempowich, Head of Information Services and Community Engagement

Absent with notice:

Kenneth St. John, Secretary
Courtney Bynoe, Trustee

Board President Jane Dietz called the meeting to order at 9:02 am.

Motion to adopt the agenda (Giacomazzo/Novello) 3-0.

Motion to adopt the prior meeting minutes (Novello/Giacomazzo) 3-0.

There was no public expression.

The Director shared correspondence from Grace United Methodist Church, thanking the community and the Library for its donation of warm winter items to distribute to members in need.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Novello/Giacomazzo) 3-0.

The Director gave her report to the Board; a written copy is attached to the original board packet. She shared that the NYS budget is still being worked on, and that the Assembly numbers were currently the most favorable for libraries, with an increase of \$8.5 million to library operating aid, and a \$40 million dollar increase to library construction aid. She urged board members to take action and contact their elected officials through NYLA's "take action" campaign.

Planning on the first annual "Local Author's Fair" is progressing beautifully.

Budget and Finance Committee:

Motion to approve building renovation project invoices on Schedule A totaling \$10,709.58 for the building renovation project (Novello/Giacomazzo) 3-0.

Motion to change "unemployment committed funds" to "employee benefits committed funds" (Giacomazzo/Novello) 3-0.

Motion to move \$10,000 from electronic resources to general supplies (Novello/Giacomazzo) 3-0.

The Director reminded the Board that the budget information meeting is March 27 at 4:00 pm, and the annual budget and trustee election is Tuesday, April 11, from 10:00 am – 8:00 pm.

Infrastructure Committee:

Motion to approve Island Industrial Boilers replacing the original annex boiler at a cost not to exceed \$15,000 from the Capital Fund (Novello/Giacomazzo) 3-0.

Motion to approve \$11,195 to Laser Industries Inc. under the Suffolk County ADA Annual Improvements Contract to repair and reset pavers in the Green Parking Lot from the Capital Fund (Novello/Giacomazzo) 3-0.

Motion to approve \$25,425 to Laser Industries Inc. under the Suffolk County ADA Annual Improvements Contract to install a 625sf concrete paver patio in the backyard from the Capital Fund (Novello/Giacomazzo) 3-0.

Motion to approve \$31,984 to American Recreational under the Sourcewell Contract to install a sail shade system over the existing stage in the backyard from the Capital Fund (Novello/Giacomazzo) 3-0.

Motion to approve \$3,880.80 to Waldeners for 35 new chairs in the Linden and teen gaming rooms out of committed furniture funds (Novello/Giacomazzo) 3-0.

The Director gave an update on the courtyard mural project and work at the annex building.

Personnel Committee:

Motion to approve the promotion of C. Sempowich from Librarian III to Assistant Library Director per civil service guidelines (Novello/Giacomazzo) 3-0.

Motion to approve the hiring of part-time youth services librarian I T. LaMorte, beginning April 11 2023 at a contractual rate of \$30 per hour, not to exceed 17.5 hours a week per civil service guidelines. (Giacomazzo/Novello) 3-0.

Motion to approve the hiring of part-time library assistant A. Peretzman, beginning April 11, 2023 at a contractual rate of \$23 per hour, not to exceed 17.5 hours a week per civil service guidelines. (Giacomazzo/Novello) 3-0.

Motion to approve the hiring of three part-time library pages (L. Chen, N. Collette, A. Pepe) at a rate of \$15 per hour, beginning March 2023. (Giacomazzo/Novello) 3-0.

Motion to approve N. Reich and L. Kropp to attend the ALA Annual Conference in Chicago from June 22-27, 2023 at a cost not to exceed \$5,000 (Giacomazzo/Novello) 3-0.

Motion to approve a medical leave of absence for part-time technical support aide J. Jenkins, from April 1 – May 1, 2023 (Giacomazzo/Novello) 3-0.

Policy Committee:

No report

Strategic Planning Committee:

An update on the recently held community focus groups was given. A teen specific focus group will take place in April after school in the teen space at the library. The Director passed out individual board audit evaluations to complete ahead of the scheduled April 15 trustee training session.

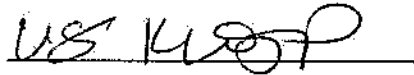
Unfinished Business: none

New Business:

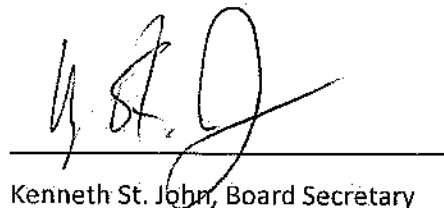
Motion to approve the 2022 New York State Annual Report (Giacomazzo/Novello) 3-0.

The Director shared the invitation to the 20th Community Fellowship Dinner on April 27 at 6:30 pm. The event is hosted by Rotary, Kiwanis, and the Lions club of Lindenhurst. The Board, library administrators, and some staff will attend.

Being no public expression or business to conduct, motion to adjourn the meeting was made at 11:05 am (Giacomazzo/Novello) 3-0.



Lisa Kropp, notetaker.



Kenneth St. John, Board Secretary