

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees Board Meeting
Tuesday, June 21, 2022 at 7:00 pm

The Lindenhurst Memorial Library held a regular board meeting on June 21, 2022. Board Members Jane Dietz, Gabrielle Giacomazzo, Kenny St. John, and Courtney Bynoe were present, as was Library Director Lisa Kropp. Andrea Malchiodi, Head of Youth Services and Family Engagement, was also present. Trustee Lori Ann Novello was absent with notice. Staff members Melissa Negrin, Janet Batson and Rosalia Millan were present, along with a member of the public.

Board President Jane Dietz called the meeting to order at 7:05 pm.

The Board opened the plastic bag containing the 1971 time capsule that was buried under the flag pole. Contents included copies of newspapers from 1969 and 1970, a 1906 edition of the Lindenhurst Beacon, two Pentel pens, a box of slides featuring local buildings and landmarks, the signatures of the time capsule committee, and a wedding photo.

Motion to adopt the meeting agenda made by Ms. Giacomazzo, second by Mr. St. John. Motion carried. (4-0)

Motion to adopt the prior meeting minutes from the May 24 meeting made by Ms. Giacomazzo, second by Ms. Bynoe. Motion carried. (4-0)

Ms. Kropp shared some positive patron correspondence, copies of which are attached to the original board meeting packet.

Motion to adopt the Treasurer's Report, including receipts and disbursements, warrants and cash flow, made by Mr. St. John, second by Ms. Giacomazzo. Motion carried (4-0).

Ms. Kropp presented her Director's Report, a copy of which is in the original board meeting packet.

Ms. Kropp shared a Building Project Report from Park East Construction Management, a copy of which is in the original board meeting packet.

Motion made by Ms. Giacomazzo, second by Mr. St. John, to approve payments to Renu Contracting in the amount of \$335,711.85, and to Hartcorn Plumbing for \$6,726 for work related to the building renovation project. Motion carried. (4-0).

Committee Reports:

Budget and Finance- Motion made by Ms. Bynoe, second by Mr. St. John, to use \$69,321.32 from the Technology Equipment Committed funds for equipment from the following vendors for the building project and renovation:

- | | | |
|----------------------|-----------|-------------|
| • Dell Technology | PO#019653 | \$18,079.20 |
| • Digital Provisions | PO#019742 | \$25,290.32 |
| • After-Mouse.com | PO#019793 | \$12,750.00 |
| • Zones | PO#019837 | \$13,201.80 |

Motion carried (4-0).

Infrastructure – see building project report.

Motion by Mr. St. John, second by Ms. Giacomazzo, to approve shop drawings from John Creech Design & Production for the children’s room entrance way and additional decorative signage at a total cost of \$28,143. Motion carried (4-0).

Personnel – Motion by Mr. St. John, second by Ms. Giacomazzo, to hire Kara Thomas as a part-time Librarian in the Information Services department at an hourly contractual salary of \$28.69 per hour, not to exceed 17.5 hours per week, effective July 6, 2022. Motion carried (4-0).

Motion by Ms. Giacomazzo, second by Ms. Bynoe, to promote Jessica DeCarlo to a full time Librarian I in the Youth Services Department at a contractual salary of \$55,000 effective July 11, 2022. Motion carried (4-0).

Motion by Mr. St. John, second by Ms. Bynoe, to approve the resignation of part-time library page Tina Santiago. Motion carried (4-0). The Board thanked Ms. Santiago for her years of service to the Library.

Policy – A discussion took place regarding intellectual freedom and the role of the public library in ensuring intellectual freedom exists. Ms. Kropp noted that the American Library Association’s Bill of Rights, Freedom to Read and Freedom to View documents are part of the Library’s policy manual available online.

Motion by Mr. St. John, second by Ms. Bynoe, to reaffirm the Board of Trustees commitment to the American Library Association’s Bill of Rights, Freedom to Read, and Freedom to View statements. Motion carried (4-0).

Strategic Planning – no report.

Unfinished Business – none

New Business – Ms. Kropp met with Dr. Brodie, Lindenhurst High School Principal, and Ms. Judge, Director of Guidance, over the possible use of library facilities to administer AP exams in the spring of 2023.

With no further business to conduct, Ms. Dietz adjourned the meeting at 8:58 pm, on a motion by Ms. Bynoe, second by Ms. Giacomazzo. Motion carried. (4-0).

Future Board meeting date: Tuesday, July 12, 2022 at 7:00 pm. This will be the annual reorganization meeting of the Board of Trustees, followed immediately by its regular board meeting.

Lisa Kropp

Kenneth St. John

Recorder of Minutes

Board Secretary