



Board of Trustees Meeting Minutes: December 16, 2023 at 9:30 am

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Lori-Ann Novello, Trustee
Lisa Kropp, Library Director
Caitlin Sempowich, Assistant Director

Board President Jane Dietz called the meeting to order at 9:33 AM. Trustee Bynoe was absent with notice. Trustee Novello was late with notice and arrived at 10:03 AM.

Motion to adopt the agenda (Giacomazzo /St. John) 3-0.

Motion to adopt the prior meeting minutes (St. John/ Giacomazzo) 3-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Giacomazzo /St. John) 3-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet. Board President Jane Dietz indicated that the Board enjoys reading through the departmental reports as well as the administrative ones, and are impressed by the amount of programs and services being offered.

Budget and Finance Committee (CB/LN):

The committee met on November 22 and looked at a first draft of the 2024-25 budget. They will meet again before the January 27 board meeting.

Infrastructure Committee (LN/JD):

Director Kropp informed the Board that work has begun on the fire sprinkler system at the Annex.

Personnel Committee (KSJ/GG):

Motion to approve the resignation of part-time pages Benjamin Esposito and Lisa Chen, and part-time librarian Sara Zarowin (St. John/Giacomazzo) 4-0. The Board thanked them for their service to the library.

Policy Committee (JD/KSJ):

Motion to delete the 3D Printer, Public Health Emergency Plan and Streaming Service policies as obsolete. (Novello/Giacomazzo) 4-0.

Strategic Planning Committee (GG/CB):

Motion to extend the current Strategic Plan through June 30, 2024 (Giacomazzo/St. John) 4-0.

Unfinished Business:

The Director is working with a company to install an automatic coffee machine in the lobby.

Motion to enter into executive session at 10:56 AM to discuss a legal matter, and a complaint regarding a specific patron. (Giacomazzo/St. John) 4-0.

Motion to exit executive session at 11:20 AM. (St. John/Giacomazzo) 4-0.

New Business:

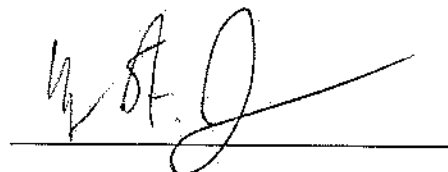
There was no new business presented.

With no public expression or remaining business to conduct, motion to adjourn the meeting made at 11:21 AM (Giacomazzo /St. John) 4-0.

Next meeting: Saturday, January 27 at 9:30 AM.



Lisa Kropp, note taker



Kenneth St. John, Board Secretary