

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees Board Meeting
Tuesday, August 23, 2022 at 7:00 pm

The Lindenhurst Memorial Library held a regular board meeting on August 23. Board Members Jane Dietz, Gabrielle Giacomazzo, Kenny St. John, Lori Novello, and Courtney Bynoe were present, as was Library Director Lisa Kropp. Facilities Consultant John Miccoli was also present.

Board President Jane Dietz called the meeting to order at 7:01 pm.

Motion to adopt the meeting agenda made by Ms. Giacomazzo, second by Ms. Bynoe. Motion carried. (5-0)

The Board listened with interest to a presentation by Facilities Consultant John Miccoli, concerning the final stages of construction, restructuring the Facilities Department, and future work on the Annex. The Board thanked him for his time and expertise throughout the building project.

Ms. Kropp shared correspondence with the Board, copies of which are attached to the original board meeting packet.

Motion to accept the Treasurer's Report, including receipts, disbursements, warrants and cash flow made by Ms. Bynoe, second by Ms. Giacomazzo. Motion carried (5-0).

Ms. Kropp shared her Director's report, a copy of which is attached to the original board meeting packet.

Infrastructure Committee recommended Digital Provisions for access card wiring, and installation for the five additional doors in the main building. Motion made by Mr. St. John, second by Ms. Giacomazzo, to have Digital Provisions install five door access card readers and wiring at a cost not to exceed \$15,744.17 out of the Technology Equipment committed funds. Motion carried (5-0).

Motion made by Ms. Bynoe, second by Mr. St. John, to decommission the following obsolete equipment:

- One Snapper gas rider mower
- 30 phone handsets
- One movie screen

Motion carried (5-0).

The Personnel Committee met after the August 8th Board meeting. Motion to approve part-time page position (J. Casquarelli) at a rate of \$15.00 per hour, made by Ms. Bynoe, second by Ms. Giacomazzo. Motion carried. (5-0).

Motion made by Mr. St. John, second by Ms. Bynoe, to promote C. Buckleman from Librarian I, Step 8 to Librarian II, Step 5 per CSEA contract. Motion carried (5-0).

Motion made by Ms. Novello, second by Ms. Bynoe, to accept the resignation letter of A. Malchiodi, effective Friday, September 23, 2022. Motion carried (5-0). The Board of Trustees conveyed their thanks for Ms. Malchiodi's five years of service to the Library community.

The Policy Committee has been reviewing policies in preparation for the reopening of the building. A copy of the Library Cards and Materials Policy was distributed for comments and action at the September Board meeting.

Motion to approve the revisions as made to the Unattended Children policy, made by Ms. Bynoe, second by Mr. St. John. Motion carried (5-0).

Motion to approve the new Designated Spaces policy made by Mr. St. John, second by Ms. Novello. Motion carried (5-0).

Under new business, Mr. St. John requested that the Library look into hosting a local author's night in 2023 when the building renovations are complete and we are back at capacity. Ms. Kropp will work with staff on this.

Motion to adjourn at 8:49 pm made by Mr. St. John, second by Ms. Giacomazzo. Motion carried. (5-0).

Future Board meeting date: September 20, 2022 at 7:00 pm.

Lisa Kropp

Kenneth St. John

Recorder of Minutes

Board Secretary