

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees Board Meeting
Tuesday, April 19, 2022 at 7:00 pm

The Lindenhurst Memorial Library held a regular board meeting on April 19. Board Members Jane Dietz, Gabrielle Giacomazzo, Kenny St. John, Lori-Ann Novello and Courtney Bynoe were present, as was Library Director Lisa Kropp. Andrea Malchiodi, Head of Youth Services and Family Engagement, was also present.

Board President Jane Dietz called the meeting to order at 7:04 pm.

Motion to adopt the meeting agenda made by Mr. St. John, second by Ms. Giacomazzo. Motion carried. (5-0)

Motion to adopt the prior meeting minutes from the March 23 meeting made by Ms. Giacomazzo, second by Ms. Novello. Motion carried. (5-0)

Motion made by Ms. Novello, second by Mr. St. John, to accept the 2022-23 Budget and Trustee vote results of 130-36 votes, with 146 votes electing Trustee Bynoe to a new term of office. Motion carried. (5-0)

Motion to adopt the February and the March Treasurer's Report, including receipts and disbursements, warrants and cash flow, made by Ms. Novello, second by Ms. Giacomazzo. Motion carried (5-0).

Ms. Kropp presented her Director's Report, a copy of which is in the original board meeting packet. She noted recent revisions made to NYS Open Meeting Law. She also mentioned that the newly launched Community Calendar is the 5th most viewed page of the library's website.

The Friends of the Library are holding their Spring Book Sale on Saturday, April 30. The photo mug fundraiser has about 10-15 orders so far.

Ms. Kropp shared a Building Project Report from Park East Construction Management, a copy of which is in the original board meeting packet.

Motion made by Mr. St. John, second by Ms. Bynoe, to approve payment 8 for Renu Contracting & Restoration at a cost of \$253,155.05. Motion carried. (5-0)

Committee Reports:

Budget and Finance- will meet first week of May to go over budget numbers for upcoming year.

Infrastructure – see building project report.

Personnel – Motion by Ms. Novello, second by Mr. St. John, to hire Tom Normandy as a part-time Library Clerk at an hourly contractual salary of \$16.61 per hour, not to exceed 17.5 hours per week, effective April 25, 2022. Motion carried (5-0).

Motion by Mr. St. John, second by Ms. Bynoe, to move into executive session at 7:59 pm to discuss contract negotiations. Motion carried (5-0).

Motion by Mr. St. John, second by Ms. Bynoe to leave executive session at 8:13 pm. Motion carried (5-0).

Policy – Ms. Kropp shared one new policy (Equity, Diversity and Inclusion), along with two revised policies (Equal Employment Opportunity, and Library Cards and Circulation of Material). It was agreed to table the revisions to the Library Cards and Circulation of Material policy to gather additional information and present it at the May board meeting.

Motion by Ms. Giacomazzo, second by Mr. St. John, to adopt the Equity, Diversity and Inclusion Policy. Motion carried. (5-0)

Motion by Mr. St. John, second by Ms. Bynoe, to accept the revised Equal Employment Opportunity Policy. Motion carried. (5-0)

Motion by Ms. Novello, second by Ms. Giacomazzo, to delete the COVID-19 Testing and Contact Tracing Policy, as obsolete. Motion carried. (5-0)

Strategic Planning – no report.

Unfinished Business – Ms. Kropp gave an update on the two EV chargers. She shared information from Ed Moltzen, Director of Shared Services for Suffolk County, regarding a pilot shared charging network initiative with Suffolk County.

Motion by Mr. St. John, second by Ms. Bynoe, for the Lindenhurst Memorial Library to enter a pilot shared charging network initiative with Suffolk County that would allow use of the EV charging stations by Suffolk County employees under a to be determined agreement between both parties. Motion carried with one abstention. (4-0)

There was no new business to discuss.

With no further business to conduct, Ms. Dietz adjourned the meeting at 8:34 pm, on a motion by Mr. St. John, second by Ms. Bynoe. Motion carried. (5-0).

Future Board meeting date: Tuesday, May 24, 2022 at 7:00 pm.

Lisa Kropp

Kenneth St. John

Recorder of Minutes

Board Secretary