

APPROVED MINUTES

Lindenhurst Memorial Library Board of Trustees

A regular meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on Saturday, August 17, 2019, at 9:30 am, in the library's small meeting room. Present were Trustees Jane Dietz, Lori-Ann Novello, Antoinette DeLuca, Gabrielle Giacomazzo, and Kenneth St. John. Library Director Lisa Kropp was also present.

Mrs. Dietz noted that a quorum was present and called the meeting to order at 9:30 am. Upon a motion by Ms. Giacomazzo, seconded by Mr. St. John, the agenda was adopted as presented by a 5-0 vote.

A motion to approve the prior meeting minutes was made by Ms. DeLuca, seconded by Ms. Giacomazzo and approved by a 5-0 vote.

Director Kropp shared correspondence with the Board, original copies of which are attached to the board packet.

Upon a motion Ms. DeLuca, seconded by Ms. Giacomazzo, the Treasurer's report, including receipts and disbursements, warrants and cash flow were accepted by a 5-0 vote.

Committee Reports:

Budget and Finance – Mrs. Kropp noted that the auditor would like the Board to clarify their intent to move \$500,000 from the general fund to the capital fund, effective September 18, 2018. The Board previously voted on this, but it was not captured in the meeting minutes.

Upon a motion by Ms. DeLuca, seconded by Ms. Novello, the Board clarifies their intent to move \$500,000 from the general fund to the capital fund, effective September 18, 2018. The motion passed by a 5-0 vote.

In anticipation of upcoming repairs and renovation to the building, the Budget and Finance committee recommended that the Board move another \$500,000 from the general fund to the capital fund.

Upon a motion by Ms. Novello, seconded by Mr. St. John, the Board moved to transfer \$500,000 from the general fund into the capital fund in anticipation of upcoming building repairs and renovations and was accepted by a 5-0 vote.

The Infrastructure committee made several recommendations to the Board in regards to increasing the security camera system, and for a proposal by SunNation for design and engineering services for a proposed 73KW Solar Electric PV generation system. Mrs. Kropp explained that the quote was necessary in order to submit the New York State Construction Grant application in September for a solar array on the existing roof. It is estimated that the panels will generate 25-30% of the building's electricity.

The committee also recommended the SEQRA resolution classifying the proposed repair and renovation work to the building as a Type II Action that needs no further review, and the resolution requesting the Board of Education to call a special district meeting on Wednesday, October 16 to vote on a Library project.

Upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo, the board approved by a 5-0 vote the New York State Contract quote from TYCO Integrated Securities for security camera installation at a cost not to exceed \$19,700.

Upon a motion by Ms. DeLuca, seconded by Mr. St. John, the board approved by a 5-0 vote the proposal for design and engineering services for a proposed 73KW Solar Electric PV generation system, at a cost not to exceed \$3,500.

Upon a motion by Ms. Novello, seconded by Mr. St. John, the board approved the SEQRA Resolution by a 5-0 vote.

A resolution of the Board of Trustees of the Lindenhurst Memorial Library requesting the Board of Education of the Lindenhurst Union Free School District to call a Special District Meeting to vote on a Library Project was made on a motion by Ms. DeLuca, seconded by Ms. Giacomazzo. Ms. Dietz requested an individual response from each Board member:

Trustee DeLuca	AYE
Trustee Novello	AYE
Trustee St. John	AYE
Trustee Giacomazzo	AYE
Trustee Dietz	AYE

The motion passed by a unanimous 5-0 vote.

There were no other committee reports.

Mrs. Kropp presented her report to the Board. She noted that the Lindenhurst Battle of the Books team, “The SlytherClaws” won first place for their morning session that guaranteed them a spot in the final competition. The team ultimately came in 4th place out of 40 teams – and it was the first time in Lindenhurst Memorial Library history that a Battle of the Books team placed at all. Mrs. Dietz asked that the team be invited to the September Board meeting to receive certificates of appreciation from the Board.

A copy of the report is attached to the original of these minutes.

Mrs. Kropp reported on behalf of the Friends of the Lindenhurst Library. Upcoming events include the second annual Community Flea Market in the Backyard on Saturday, September 14 from 9 am – 3 pm. The annual fall book sale will be held on Saturday, November 2 from 9 am – 3pm, with Friends members only shopping from 9 am -10 am. Upcoming board meetings for the Friends are Tuesdays at 7:00 pm: August 20, September 17, and October 15 in the Library’s SMR.

Under new business, the Board reviewed an addendum to the Director’s contract, effective for the period of July 1, 2019- June 30, 2020.

Upon a motion by Mr. St. John, seconded by Ms. Novello, the Board passed by a 5-0 vote a resolution stating that Board President Jane Dietz is hereby authorized to execute the attached Amended Agreement between the Library and Director Lisa Kropp.

Mrs. Kropp requested that the recently elected officers of the Board rise to take their oaths of office, copies of which will be sent to the Suffolk County Clerk.

Ms. Dietz was sworn in as the President of the Board of Trustees
Ms. Novello was sworn in as the Vice-President of the Board of Trustees
Ms. DeLuca was sworn in as the Secretary of the Board of Trustees.

Trustee St. John requested that time be set aside at an upcoming board meeting for a guest speaker regarding his proposed “shopping local tax rebate program.” Mrs. Kropp will also invite SCLS Director Kevin Verbese, Chamber of Commerce President Joann Boettcher, Mayor Lavorata and Village Clerk Douglas Madlon to hear the presentation.

Mrs. Kropp and Ms. Dietz requested to attend the New York Library Association’s annual conference, to be held from November 12-16 for Mrs. Kropp, and from November 13-16 for Mrs. Dietz. Mrs. Kropp was asked to be a presenter on November 13 at the Youth Services Section Empowerment, Advocacy and Leadership Academy.

Upon a motion by Ms. DeLuca, seconded by Ms. Giacomazzo, the Board approved by a 5-0 vote the attendance of Lisa Kropp and Jane Dietz at the 2019 New York Library Association annual conference with reasonable costs as outlined in the Staff Development Policy being reimbursed.

There being no further business, upon a recommendation by Mr. St. John, seconded by Ms. DeLuca, the meeting was adjourned at 11:23 am by a vote of 5-0.

Lisa Kropp, Recorder

Antoinette Deluca, Secretary
