

APPROVED MINUTES  
Lindenhurst Memorial Library Board of Trustees Board Meeting  
Wednesday, March 23, 2022 at 7:00 pm

The Lindenhurst Memorial Library held a regular board meeting on March 23. Board Members Gabrielle Giacomazzo, Kenny St. John, Lori-Ann Novello and Courtney Bynoe were present, as was Library Director Lisa Kropp. Caitlin Sempowich, Head of Information Services and Community Engagement, was also present. Stony Brook University Social Work Intern Tim Bethea was a guest at the meeting, and Board member Jane Dietz was absent with notice.

Board Vice-President Gabrielle Giacomazzo called the meeting to order at 7:09 pm.

Motion to adopt the meeting agenda made by Ms. Novello, seconded by Mr. St. John. Motion carried. (4-0)

Motion to adopt the prior meeting minutes from the February 19, 2022 meeting made by Ms. Novello, seconded by Ms. Bynoe. Motion carried. (4-0)

Ms. Sempowich introduced Tim Bethea, who is completing his social work internship at Lindenhurst and Amityville libraries this semester. Tim gave a brief presentation to the Board that outlined the types of services he can assist patrons with, and shared that since the start of his internship at Lindenhurst, he has conducted 75 appointments to date. The Board thanked him for his time, and was extremely impressed with the partnership with Stony Brook University and expressed interest in both continuing hosting interns, and also exploring hiring a part-time social worker at the Library.

Ms. Kropp shared correspondence with the Board, that included compliments for staff members Tina Santiago and Sara Fiorenzo from a library patron.

Motion to adopt the Treasurer's Report, including receipts and disbursements, warrants and cash flow, made by Mr. St. John, seconded by Ms. Bynoe. Motion carried (4-0). Ms. Kropp noted that there is not an official report for this month due to the Treasurer experiencing a medical emergency the week before the meeting. She indicated that next month's report will have both February and March's official reports.

Ms. Kropp presented her Director's Report, a copy of which is in the original board meeting packet. She noted that emergency orders related to Open Meetings Law have been extended through April 15, allowing hybrid or virtual meetings as needed. She reminded the Board to email local elected officials as the NYS budget is in its final stages of review, and that this could be a very rewarding year for libraries, financially, in the state budget.

Ms. Kropp shared a Building Project Report in the Board packet with the Trustees. The EV chargers are being used more often as patrons notice them. The solar panels are installed and waiting final turn on by PSEGLI. Steel framing has begun for the expansion, and lots of interior sheetrock work is almost complete.

Motion to approve the attached payment schedule made by Mr. St. John, second by Ms. Bynoe. Motion carried (4-0):

Payment 7 for Renu Contracting & Restoration at a cost of \$129,964.75

Payment 5 for Cooper Power & Lighting Corp. at a cost of \$69,288.25

Payment 4 and 5 for Hartcorn Plumbing & Heating Inc. at a cost of \$18,829 and \$26,552.50

**Committee Reports:**

**Budget and Finance-** will meet after budget and trustee election

**Infrastructure** – see building project report.

**Personnel** – Motion by Ms. Novello, second by Mr. St. John, to move into executive session at 7:53 pm to discuss contract negotiations. Motion carried (4-0).

Motion by Mr. St. John, second by Ms. Bynoe to leave executive session at 8:25 pm. Motion carried (4-0).

Motion by Mr. St. John, second by Ms. Bynoe to increase library clerk J. Vidderotsky from 25 hours per week to 35 hours per week at an annual contractual salary of \$34,224, effective April 4, 2022. Motion carried (4-0).

**Policy** – no report.

**Strategic Planning** – The committee met on March 10 to review the accomplished sections of the Strategic Plan, and to review the remaining items. Ideas on recruiting community members to participate in the next committee for strategic planning were shared.

Under unfinished business, Ms. Kropp discussed the NYS Annual Report with the Board.

Under new business, Ms. Kropp shared that she is exploring options to enter into a shared services agreement with Suffolk County regarding the EV charging stations. She is waiting to hear more from Ed Moltzen, Director of Shared Services for Suffolk County.

With no further business to conduct, Ms. Giacomazzo adjourned the meeting at 8:48 pm, on a motion by Mr. St. John, second by Ms. Bynoe. Motion carried. (4-0).

Future Board meeting date: Tuesday, April 19, 2022 at 7:00 pm.

Lisa Kropp

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Recorder of Minutes

Kenneth St. John

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Board Secretary